

**FINANCE AND OPERATIONS BOARD ADVISORY COMMITTEE  
MEETING MINUTES**

Date: February 2, 2023

Time: 7:30 a.m.

Place: District Office Board Room

Members Present: Jason Anderson, Farah Azaz, Jason Gillam, Sarah Holmes, Patrick Hurley, Kasey Johnson, Jeremy McFadden, Jim McMullen, Michelle Mitchell, Carrie Myers, Kelly Ott, Lou Pisani, Charles Rathbun, Tom Robinett, Tamara Sandage, Brenda Stasiulis

Members Absent: Kyle Hayden, Bob Johnson, Jake Slobodnik

Guests Present: Jennifer Luzenske

1. **Welcome and Agenda Review**
2. **Bond 2023: Next Steps** – Jeremy McFadden, Executive Director of Finance reviewed upcoming calendars associated with the approved Bond 2023 referendum for the sale of the 2023-A bonds, hiring the design teams, and hiring the construction teams.
3. **Quarterly 2020 Bond Progress Report and Investment Summary** – Jeremy McFadden, Executive Director of Finance reviewed the quarterly progress report for the Bond 2020 referendum as of December 31, 2022. Jeremy also reviewed the quarterly investment income report for December 31, 2022.
4. **Bids and Contracts** – Director of Business Operations, Jason Gillam presented the following:

**DESIGN & CONSTRUCTION CONTRACTS**

**Design Services for ICC-500 Storm Shelter / Multipurpose Space** - from Hollis & Miller for ABM (Capital Expenditure \$497,275.00 Estimated)

**BIDS**

**23009 A/V Installation (23-053, 23-054)** – from Smart Pro Technologies for Aspen Grove Elementary (Capital Outlay \$31,205.00 Estimated)

**23011 Textbook & Instructional Materials Management Software RFP** - from Follett Content Solutions for Academic Services (Capital Outlay \$204,249.56 Estimated)

**23022 Ford F-150** – from Midway Ford Truck Center for Facilities & Operations (Capital Outlay \$154,755.00)

**23023 BVNW & BVSU Swim Starting Blocks** – from Commercial Aquatic Services for Facilities & Operations (Capital Outlay \$78,207.84)

## **STATE & LOCAL CONTRACTS – PURCHASES**

**Apple Inc.** - Purchase computer equipment that works with the classroom A/V flat panels for the summer construction FLE projects. (Capital Expenditure \$125,800.00)

**AVI-SPL** - AVI-SPL will install A/V equipment in the new Logistics Center building. (Capital Outlay \$36,998.32)

**CDW-G** - VM Ware license and support for the virtual server environment. (Capital Expenditure \$162,000.00)

**CDW-G** - Purchase of hardware used to mount the flat panels in the classrooms for the Summer construction FLE projects. (Capital Expenditure \$172,095.00 Estimated)

**CDW-G** - This will add 100TB of Google Workspace storage to our .ORG domain and this will be an annual subscription. (Capital Outlay \$36,000.00)

**Hon Company/Freedom Interiors-** Purchase of furniture for Blue Valley Academy & GEAR program. (Capital Outlay 60,916.92 Estimated)

**Hon Company/Freedom Interiors-** Purchase of furniture for Blue Valley West senior area. (Activity Funds \$22,260.90 Estimated)

**Kansas City Audio Visual** - Purchase the smart boards for the elementary summer FLE project. (Capital Expenditure (\$480,535.00 Estimated)

**Wenger Corporation** - Purchase of musical instrument cabinets at Blue Valley Middle School. (Capital Outlay \$88,335.18 Estimated)

## **CONTRACTS**

**All Point Transportation** – Year 3 of 3-year agreement - All Point Transportation, LLC provides van or sedan transportation for our students. This contract is primarily used for transportation for our 18-21-year-old Special Needs students, some out of District McKinney Vento students and other students as determined by the District's Transportation Department. The extension is structured as a 3 year extension with a one-time unit cost increase of 20% and flat for the 3 year period. An additional and optional 3-year (years 4-6) extension with a one-time unit cost increase of 10% is defined for future consideration. (SPED/ General Fund)

### **2022/2023**

\$1,242,332.00 Est.

### **2023/2024**

\$1,306,380.00 Estimated

**Arbor Masters Tree & Landscape-** Per city ordinance, BVSD is required to maintain the bioswale retention areas on our properties to a particular standard. Many bioswale retention areas have become overgrown and are in need of maintenance beyond the capabilities of our internal staff. A contracted landscape architect has submitted these bioswale retention areas to

the city for re-certification and has received feedback. Per the directive of the city for compliance, BVSD must remove the woody vegetation and preserve the plants from the original construction. Three companies were solicited for written estimates to complete this task. (Capital Outlay)

2021/2022

N/A

2022/2023

\$57,950.00 Estimated

**Crisis Prevention Institute (CPI)-** Conduct one (1) Instructor Certification Program in Nonviolent Crisis Intervention®, 2nd Edition: Trauma training for Client, with in-person classroom Sessions on June 5-8, 2023. This is a blended training with both Online and classroom learning. All Certified Instructors and Instructor Candidates are required to attend the full duration of training to apply and review content, successfully complete an on-line examination, and to learn and demonstrate competency with NCI restrictive interventions. (SPED)

2021/2022

N/A

2022/2023

\$33,000.00 Estimated

**Edupoint Educational Systems-** This Edupoint contract provides maintenance and support for the Synergy tool kit which allows customization of Synergy Student Information System. (Year 9) (Capital Outlay)

2021/2022

\$32,018.00

2022/2023

\$32,018.00 Estimated

**HMX Live a division of Harvest Productions -** We need HMX Live, a unit of Harvest Productions, to supply the audio-visual support for the five high school graduations on May 20 and 21, 2023. This includes set-up for both the gym and the football field depending on the weather forecast. (General Fund)

2021/2022

\$22,411.00

2022/2023

\$43,993.75 Estimated

**Olsson, Inc-** This topographical survey is necessary to complete the recently approved synthetic turf project at all 5 high schools. (Capital Outlay)

2021/2022

N/A

2022/2023

\$73,900.00 Estimated

**Regents University of California Los Angeles -** This contract is for training, technology subscription and licenses for teachers/students for our Introduction to Data Science program at our high schools. We are in year three of offering the course and partnering with UCLA for training and the technology platform to do the coding components. (General Fund)

2021/2022

N/A

2022/2023

\$20,556.00 Estimated

**RESCIND**

**National Auto Fleet Group**– Purchase of two F-350 Reg Cab Chassis 4x4 Pickup Trucks with Service Bodies (Capital Outlay \$192,650.00 Estimated)

**5. Other Items**

The next Finance & Operations Advisory Committee meeting is scheduled for March 2, 2023, at 7:30 a.m. in the District Office Board Room.